



BUCKINGHAMSHIRE  
NEW UNIVERSITY

EST. 1891



**BNU ARMED FORCES  
PROGRAMMES 2025 - 2026 ENTRY**

Centre for Intelligence,  
Security and Resilience

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## USING ENHANCE LEARNING CREDITS (ELCS) TO PART PAY FOR YOUR PROGRAMME

### Purpose

This note provides guidance for accessing ELC funding for members of the military community applying for courses in the BNU Centre for Intelligence, Security and Resilience.

### The Claim Process

Once you have selected your course, please track your application through these steps.

- |                          |                      |  |
|--------------------------|----------------------|--|
| <input type="checkbox"/> | Applicant / Student  | Apply to BNU via "Apply Now" button on BNU course web page                     |
| <input type="checkbox"/> | BNU Admissions       | Forward application to course team   |
| <input type="checkbox"/> | BNU Course team      | Arrange and conduct interview  |
| <input type="checkbox"/> | BNU Course team      | Ask Admissions to issue OFFER LETTER   |
| <input type="checkbox"/> | BNU Admissions       | Send offer to applicant  |
| <input type="checkbox"/> | Applicant / Student  | Accept offer within 5 days   |
| <input type="checkbox"/> | BNU Registry         | Enrol student  |
| <input type="checkbox"/> | Applicant / Student  | On receipt of enrolment advice, register email, access VLE, get ready to study |
| <input type="checkbox"/> | Applicant / Student  | Apply for ELCAS funding direct or via PLA (enclosing BNU Offer letter)         |
| <input type="checkbox"/> | ELCAS                | Issue Claim Authorisation Note - "CAN"   |
| <input type="checkbox"/> | Applicant / Student  | Attend Welcome event and start course  |
| <input type="checkbox"/> | BNU Income / Finance | Issue first invoice to student at 6 week point of course                       |
| <input type="checkbox"/> | Applicant / Student  | Respond to BNU Finance with first payment and enclosing CAN                    |
| <input type="checkbox"/> | BNU Income / Finance | Draw down ELC direct from ELCAS using CAN as authority                         |

### Individual Eligibility

This guidance does not explain whether you are eligible to claim, which will depend on your individual service record. You are advised to contact ELCAS or, if serving, your local service education advisor for individual support as necessary.

The ELC scheme is administered by "ELCAS" - the Enhanced Learning Credits Administration Services. You can register and access a wide variety of information at: [enhancedlearningcredits.com](https://enhancedlearningcredits.com)

Full eligibility criteria are a little complex but are explained from p11 in JSP 822 vol 9 v6 dated Oct 2023 available here:

[enhancedlearningcredits.com/uploads/documents/isp\\_822\\_vol\\_9\\_-\\_elective\\_education\\_v6\\_-\\_oct\\_2023.pdf](https://enhancedlearningcredits.com/uploads/documents/isp_822_vol_9_-_elective_education_v6_-_oct_2023.pdf)  
(or search "ELC JSP 822" on internet)

## Our Most Popular Courses

All our courses are explained on dedicated course webpages at BNU.ac.UK. The courses attracting most interest from the military community are listed here with the direct webpage address and a relevant point of contact. In each case, you can scroll down the webpage to access recommended alternative courses to compare. We hope this will help you find the right one for you. If, once you have read the published information, you have additional questions, do please contact the listed academic who will usually then arrange an online conversation to provide the information you may need.

## Undergraduate Degrees

BA (Hons) Strategic Organisational Management with Aviation (Military top up)	<a href="#">LINK</a>	Course leader: Fiona Galbraith
BA (Hons) Strategic Organisational Management with Investigation (Military top up)		Admissions Tutor: Dr Joel Weaver
BA (Hons) Strategic Organisational Management with Intelligence Analysis (Military top up)		Contact: SOM@BNU.ac.uk
BSc (Hons) Global Security (Online)	<a href="#">LINK</a>	Course leader: Fiona Galbraith  Contact: Fiona.Galbraith@BNU.ac.uk
BSc (Hons) Global Security with Aviation (Online)	<a href="#">LINK</a>	
BSc (Hons) Global Security with Investigation (Online)	<a href="#">LINK</a>	
BA (Hons) Strategic Organisational Management with Investigation (Military top up)	<a href="#">LINK</a>	

MSc Managing Organisational Risk and Resilience	<a href="#">LINK</a>	Course leader: Beverley Griffiths Contact: Beverley.Griffiths@bnu.ac.uk
MSc Aviation Security	<a href="#">LINK</a>	Course leader: Rania Khbais Contact: Rania.Khbais@bnu.ac.uk

If you wish to attend a programme offered by BNU which does not appear on our ELCAS webpage, please contact the BNU ELCAS point of contact, as listed on the ELCAS web-page, and they will be happy to arrange for it to be added so that you can claim.

## Improving this Guidance

This is the first draft of this guidance document. If you believe there are errors, please contact the author at Fiona.Galbraith@BNU.ac.uk. Thank you.



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